

## TENDER FORM

Sl. No. \_\_\_\_\_  
(With School Round Stamp)

Cost of Tender Form: Rs.500/-

### SAINIK SCHOOL IMPHAL

### TENDER FOR COLLECTION OF LEFTOVER AT CADETS' MESS FOR THE YEAR 2026-2027

1. Tender for Supply/Services of : \_\_\_\_\_
2. Name of the Firm/Agency/  
Supplier/Contractor : \_\_\_\_\_
3. Full address of the Firm/Agency/Supplier/  
Contractor with Pin Code : \_\_\_\_\_
4. Mobile No. : \_\_\_\_\_
5. Earnest Money Amount : \_\_\_\_\_
6. Bank Draft No. & Details : \_\_\_\_\_
7. Bank Details : \_\_\_\_\_
8. Copy of PAN No (if available) : \_\_\_\_\_

### DETAILS OF THE TENDER

TENDER FOR	EARNEST MONEY	OPENING DATE/TIME	CONTRACT PERIOD
Collection of Left Over at Cadets' Mess	Rs.1,000/-	06 Apr 2026 (1500 hrs)	01 May 26 to 30 Apr 27

The tenderer has to quote the rate for left over/wastage of kitchen and food. Tenderer quoting the highest amount will be awarded the Contract for Collection of Left over at Cadets' Mess. The tenderer should not select the items from the wastage. The tenderer should collect the items whatever school keeps at wastage arena.

Period of contract : 01 May 2026 to 30 Apr 2027  
Timing for collection of left over : 2 (two) times in a day  
Place of collection : Wastage Arena, Cadets' Mess, Sainik School Imphal

S.No	Last Year Quoted Rate	Total Kg Sold on previous year (2025-26)	Quoted Amount in Rupees/ Kg (Both in figure & in words)
1.	16.5/Kg	5000 Kgs	

Signature: \_\_\_\_\_

Date \_\_\_/\_\_\_/2026

Full Name : \_\_\_\_\_

Place \_\_\_\_\_

Address : \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS

1. The sealed tenders must reach the Principal / Administrative Officer, Sainik School Imphal (Manipur) on or before 1300 hr on **04 Apr 2026**. Tenders received late will not be considered.
2. This form, in original should be duly filled up and complete in all aspects in legible handwriting and signed by the tenderer / authorized signatory of the firm. The sealed envelope should be duly super subscribed "**TENDER FOR COLLECTION OF LEFT OVER AT CADETS' MESS FOR THE YEAR 2026-2027**".
3. The period of the contract will be from **01 May 2026 to 30 April 2027** and may be extended further by mutual agreement.
4. A sum of **Rs.2,000/- (Rupees Two Thousand only)** as Earnest Money Deposit (EMD) must be enclosed in the form of Demand Draft/Banker Cheque drawn in favour of "Principal, Sainik School Imphal" and attached along with the tender. Tenders received without EARNEST MONEY will be rejected.
5. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalisation of tender whichever is later. No queries/request will be entertained by the School Authority prior to this.
6. No local/outstation cheque or cash will be accepted for earnest money.
7. **The following documents are required to be submitted along with the Tender Form:-**
  - (a) **Registered Shop/Firm Certificate. (Mandatory)**
  - (b) **Valid GST Registration Certificate.**
8. The tenders will be opened by the tender opening committee as detailed for the same at the school premises on the dates & times given in the Tender Form in the presence of those tenderers present.
9. No revision of rates will be permitted once the contract is entered into.
10. The Principal, Sainik School Imphal reserves the right to itself not to issue the document and/or to accept or reject any or all the offers at any stage of the process and or modify the process without assigning any reasons whatsoever, and his decision in this matter is deemed as final and binding. The firm will not be entitled to any compensation for the rejection of his application. However, the demand draft of earnest money will be returned to the bidder in case tender is not accepted.
11. The Contract period will be from **01 May 2026 to 30 April 2027**, two times a day between 06.00 a.m. to 07.00 a.m. and 03.00 p.m. to 04.00 p.m. on full payment to the school. On receipt of acceptance notice, the tenderer will become a contractor in so far as the notification shows for the whole or part of the tender that has been accepted and will furnish a **security deposit of Rs.5,000/- (Rupees Five Thousand only) within seven days after finalization of the contract.**
12. The contractor will make his own arrangement for collection of left over at Cadets Mess, Sainik School Imphal.

13. The contractor should collect the left over from the wastage point only. Entering into kitchen or any other places of the Cadets' Mess Building is strictly prohibited.

14. I, ....., the authorized signatory of the firm M/S ..... understand and agree to abide by the above mentioned Terms and Conditions.

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address \_\_\_\_\_

Dated: \_\_\_\_/\_\_\_\_/2026

Place:

Mobile No. \_\_\_\_\_

E-mail ID: